Check list for completing the PCQ Charge Ministry Form.

☐ Email
☐ Name
☐ Your role
☐ Your contact email address
☐ Your contact phone number
☐ PCQ Charge Name
☐ Presbytery
☐ Calendar year that this report pertains to (previous year)
☐ Number of Elders
☐ Number elected to Committee of Management
☐ Number of Persons on Communicant Roll as of January 1 (preceding year)
☐ Persons added to the Communicant Roll by Profession of Faith (during the previous year)
☐ Persons added to the Communicant Roll by Certificate
☐ Persons added to the Communicant Roll by Resolution of Session (Without Certificate)
☐ TOTAL number of persons ADDED to the Communicant Roll during the preceding year
☐ Persons removed from the Communicant Roll by Disjunction Certificate
☐ Persons removed from the Communicant Roll by death
☐ Persons removed from the Communicant Roll by defection/without certificate
☐ Persons removed from the Communicant Roll by discipline
☐ TOTAL number of persons REMOVED from the Communicant Roll during the previous year
☐ Total number of persons on the roll as of December 31 (preceding year)
☐ Total Adherents on Communicant Roll (i.e 16 years and over) as of December 31 (preceding year)
☐ How many marriages were conducted by a Minister/Pastor in the preceding year?
☐ How many baptisms were conducted by a Minister/Pastor in the preceding year?
☐ How many funerals were conducted by a Minister/Pastor in the preceding year?
☐ Typically how many church services were held each Sunday (if this has changed, please enter how many were being held at the end of the year)
☐ Typical / average attendance across all services on Sundays (18 and over only)
☐ Number of physical locations your church would typically hold services at?
☐ Is there a church plant within your charge?
☐ Do you have people under the age of 18 in your congregation? If 'No', you do not need to complete anything further in Section 1.
☐ Do you have any ministries to young people (children, youth, young adults) in your charge (Outside of the Sunday Service)? If 'No', please complete the remaining questions in Section 1 the best you can.
☐ Who is the best person to contact about Children's Ministry at your church?
☐ Children's Ministry Contact Email Address^
☐ Children's Ministry Contact Mobile Number^
☐ Number of children under school age
☐ Number of school age children (Prep-Y6)
☐ Total Number Of Children's Ministry Programs
☐ Total Number Of Leaders/Teachers for Children's Ministry
☐ Was teacher training for Children's Ministry Leaders carried out last year?
☐ Who is the best person to contact about Youth Ministry at your church?

☐ Youth Ministry Contact - Email Address^
☐ Youth Ministry Contact - Mobile Number^
☐ Number of Youth Ministry participants (Y7-Y12)
☐ Total Number of Youth Ministry Programs (eg. Youth Group, Bible Study Program etc)
☐ Number of leaders/teachers for Youth Ministry
☐ Was leader training for Youth Ministry Leaders carried out last year?
☐ Who is the best person to contact about Young Adults Ministry at your church?
☐ Young Adults Contact - Email Address^
☐ Young Adults Contact - Mobile Number^
☐ Number of Young Adults (18-25)
☐ Number of leaders for Young Adults Ministry
☐ Was leader training for Young Adults Ministry carried out last year?
☐ Would you like a Youth/Children's Ministry Consultant to contact your church about ministry to young people?^
☐ Is there any type of ministry support (in relation to young people) that would be useful to your church?^
☐ What ideas, programs, strategies, etc have been fruitful in your context with ministry to young people last year? ^
☐ Children's/Youth/Young Adult's Ministry Comments^
☐ How is PresSafe compliance in your church?^
☐ Do you have any feedback about PresSafe policies and procedures?^
☐ Do you have any feedback about using Elvanto for PresSafe record keeping in your church?^
☐ PresSafe Comments
☐ Number Of Groups
☐ Number Of Group Leaders
☐ Number Of Group Attendees (typical)
☐ Bible Study/Home Groups/Growth Groups Comments^
☐ Was financial stewardship (making wise and godly choices with money) discussed generally with the congregation in the past year?^
☐ Did this discussion include financially supporting the work of the church (such as in evangelism, discipleship and spiritual growth)?^
☐ Did this discussion include financially supporting mission work?^
☐ Does your congregation broadly understand that some of the offering contributes to denominational support and resourcing?^
☐ Stewardship Comments^
☐ Apart from the normal life of the church, were any specific outreach programs conducted in the past last year?
☐ Please describe these outreach events or programs (e.g once off, or ongoing, related to Christmas or Easter or something else significant in your community)
☐ Outreach Comments^
☐ Number of people involved in PWA & Women's Guilds
☐ Number of people involved in Men's Societies
☐ Please indicate if any of the following ministries take place in your church; Women's Ministry, Men's Ministry, ESL, Seniors, Young Families
☐ If not already covered in the data you provided above (in any section), please list any other ministries or groups that are part of your church:

☐ Are there any ministry areas where your church would appreciate support or connection? If so, please outline below.^

☐ Are there any stories of encouragement from the calendar year your church would like to share with the wider denomination? If so, please outline below.^

☐ General Comments on Other Ministries ^

☐ The Minister/Home Missionary and Session Clerk are aware and approve of the data being submitted in this form.

☐ Please rate your experience in completing this electronic form.

☐ Please provide any comments or suggestions regarding this electronic form.