



The Presbyterian Church of Queensland

Level 4, 19 Lang Parade
MILTON QLD 4064

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Identification of Potential Data Breach Form

Report Author:		Date of Report:	
<i>To be completed by potential data breach identifier</i>			
Type of Data	Hard Copy	Digital	Other:
Date Breach Discovered			
Date and Time of Breach (if known)			
Location of data at the time of the breach i.e. Church Offices; Congregational Office; home of minister or member; café or train.			
Location of data now (if different from above)			
Description of data			
Brief Description of how suspected breach occurred			

Estimated size of potential breach i.e. number of people whose personal information is potentially affected	Isolated Broad Systemic Unable to determine at this time.
How was the potential breach discovered?	

What steps have been taken? (including any action to contain the breach)	
Is another organisation or entity involved? If yes have they been advised and who is their contact?	Yes / No
Referred to Church Offices by:	Date, Time and to whom referred:

(Church Offices use only)	Report Number: Date Received:
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